

**26 April 2022**

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**Appointment of Vice-Chair of the Mid Argyll, Kintyre and the Islands  
Area Community Planning Group**

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**Summary**

The following report provides information relating to the appointment of a Vice-Chair for the Mid Argyll, Kintyre and the Islands Area Community Planning Group. It outlines the expected time commitment and also gives information on the role. The Area Community Planning Group is asked to consider making an appointment to the position of Vice-Chair.

**1. Purpose**

1.1 This report asks the Area Community Planning Group to consider the appointment of a Vice-Chair.

**2. Recommendations**

2.1 The Area Community Planning Group is asked to consider the appointment of a Vice-Chair.

**3. Background**

3.1 Rachel Whyte, who had served as Vice-Chair since 10<sup>th</sup> November 2020, submitted her resignation effective from 9<sup>th</sup> August 2021.

3.2 The Group subsequently considered the appointment of a Vice-Chair at the meetings held on 24<sup>th</sup> August 2021, 3<sup>rd</sup> November 2021, and 2<sup>nd</sup> February 2022 and it was agreed to continue the report to the next meeting of the Group, as there had been no nominations for the role. The Group is therefore required to nominate a member to take on the role of Vice-Chair.

**4. Detail**

4.1 According to the Terms of Reference the Vice-Chair, if elected, would serve for a term of 2 years with an option to be re-elected at the end of this time. However, no one person can serve for more than 2 consecutive terms.

4.2 In order to be considered as a candidate for the position of Vice-Chair the person must be a member of the Mid Argyll, Kintyre and the Islands Area Community Planning Group.

4.3 Some further information on the commitment required for the role:-

- Attend meetings of the Mid Argyll, Kintyre and the Islands Area Community Planning Group;
- Attend meetings of the Community Planning Partnership Management Committee or the Full Partnership, where the Chair is unable to attend;
- Time commitment of at least 4 Area Community Planning Group meetings per year ordinarily held in February, May, August and November and 4 pre-agenda meetings per year ordinarily held in January, April, August and October;
- To participate in any Short-Term Working Groups as required; and
- To engage with officers of the Council in terms of setting the Agenda for the Area Community Planning Group.

## **5. Conclusions**

5.1 The Area Community Planning Group is asked to consider the appointment of a Vice-Chair.

## **6. SOA Outcomes**

6.1 This report does not link to any specific Outcome as it relates to the administrative arrangements.

### **Name of Lead Officer**

Patricia O'Neill, Governance Manager

### **For further information please contact:**

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